

**DEPARTMENT OF INFORMATION TECHNOLOGY
STATE INFORMATION MANAGEMENT MANUAL
PRELIMINARY FEASIBILITY STUDY REPORT: 4.0
SUBMISSION CHECKLIST**

The following checklist will be used by the DOIT Pre-FSR Review Analyst to determine if the Pre-FSR package being submitted is complete. If any of the required items are missing, the entire package will be returned to the sender for completion. The Project Manager is responsible for ensuring that the following items are included:

- ☐ 1) Pre-FSR Executive Approval Transmittal – All Signatures included.
- ☐ 2) Completed Pre-FSR Form.